## **HEMINGFORD CO-OPERATIVE TELEPHONE CO.**



P.O. BOX 246 - 523 NIOBRARA ST. HEMINGFORD, NEBRASKA 69348 (308) 487 - 3311

January 21, 2010

Marlene H. Dortch, Secretary Office of the Secretary Federal Communications Commission 445 12th Street S. W., Suite TW-A325 Washington, D.C. 20554

> RE: Certification of CPNI Filing, March 1, 2010 FCC Docket EB 06-36 EB Docket 06-36 Hemingford Cooperative Telephone Company

In accordance with the Public Notice issued by the Enforcement Bureau on February 2, 2006 (DA 06-258), please find attached Hemingford Cooperative Telephone Company annual compliance certificate for the most recent period, as required by section 64.2009(e) of the Commission's Rules, together with a statement of how its operating procedures ensure that it is or is not in compliance with the rules (Attachment A), an explanation of actions taken against data brokers, and a summary of customer complaints received in the past year concerning the unauthorized release of Customer Proprietary Network Information (CPNI).

Should you have any questions regarding this filing, please direct them to the undersigned at (308) 487-3311 or e-mail tonya@bbc.net

Sincerely,

Tonya I. Mayer, Chief Financial Offices

Hemingford Cooperative Telephone Company

Cc

Federal Communications Commission, Enforcement Bureau, Telecommunications Consumers Division, 445 12<sup>th</sup> Street, SW, Washington, DC 20554
Best Copy and Printing, Inc., 445 12<sup>th</sup> Street, Suite CY-B402, Washington, DC 20554

## Annual 47 C.F.R. § 64.2009(e) CPNI Certification Template EB Docket 06-36

Annual 64.2009(e) CPNI Certification for 2010 covering the prior calendar year 2009

1. Date filed: January 21, 2010

2. Name of company(s) covered by this certification: Hemingford Cooperative Telephone Company

Form 499 Filer ID: 808218

Name of signatory: Tonya I. Mayer

Title of signatory: Chief Financial Officer

Certification:

I, Tonya I. Mayer certify that I am an officer of the company named above, and acting as an agent of the company, that I have personal knowledge that the company has established operating procedures that are adequate to ensure compliance with the Commission's CPNI rules. See 47 C.F.R. § 64.2001 et seq.

Attached to this certification is an accompanying statement explaining how the company's procedures ensure that the company is in compliance with the requirements (including those mandating the adoption of CPNI procedures, training, recordkeeping, and supervisory review) set forth in section 64.2001 et seq. of the Commission's rules see Attachment A.

The company has not taken actions (*i.e.*, proceedings instituted or petitions filed by a company at either state commissions, the court system, or at the Commission against data brokers) against data brokers in the past year.

The company has not received customer complaints in the past year concerning the unauthorized release of CPNI (number of complaints, broken down by category or complaint, e.g., instances of improper access by employees, instances of improper disclosure to individuals not authorized to receive the information, or instances of improper access to online information by individuals not authorized to view the information.)

The company represents and warrants that the above certification is consistent with 47. C.F.R. § 1.17 which requires truthful and accurate statements to the Commission. The company also acknowledges that false statements and misrepresentations to the Commission are punishable under Title 18 of the U.S., Code and may subject to enforcement action.

Attachments: Accompanying Statement explaining CPNI procedures (Attachment A)

## Attachment A Statement Concerning Procedures Ensuring Compliance with CPNI Rules

The operating procedures of **Hemingford Cooperative Telephone Company** (Form 499 Filer ID No. 808218) (the "Company") ensure that the Company complies with Part 64, section 2001 *et.seq.* of the FCC rules governing the use of CPNI.

The Company has established a system by which the status of a customer's approval for the use of CPNI can be clearly established prior to the use of CPNI. The Company has established through its billing/service record system the ability to verify the status of a customer's CPNI approval that has been clearly established. Specifically, opt-in or opt-out status will be readily seen on the initial screen or pop up screen. The Company relies on the involvement of its supervisor/management to ensure that no use of CPNI is made without review of applicable rules and law.

The Company trains its personnel regarding when they are authorized to use CPNI, as well as when they are not authorized to use CPNI. Personnel must sign a verification form stating they have completed training and understand that any infraction of the CPNI procedures can result in disciplinary action being taken against them.

The Company has an express disciplinary process in place for personnel who create or are involved in an infraction of the CPNI rules and the Company's CPNI Operating Procedures.

The Company maintains records of its own sales and marketing campaigns via a log. These records include a description of each campaign, the specific CPNI used in the campaign, and the products and services that were offered as a part of the campaign. The Company has a supervisory review process for all outbound marketing. The marketing campaign log requires a supervisor to review, sign and date the log. These records are maintained for a minimum of one year.

The Company maintains records of customer approval for the use of CPNI that include a copy of the notice and the customer's "opt-out" written notification. These records are maintained for a minimum of one year.

The Company requires that customers be authenticated at the beginning of all customer initiated calls, online transactions, or in-store visit. In store visits require a valid photo ID.

The Company maintains a log of unauthorized use of CPNI, where law enforcement is required to be notified. This includes the date of discovery, notification to law enforcement, description of the breach, circumstances of the breach and a supervisor's signature and date. This log is maintained for a minimum of two years.

The Company will provide written notice with five business days to the Commission of any instance where the opt-out mechanisms do not work properly, to such a degree that consumer's inability to opt-out is more than an anomaly.

The notice shall be in the form of a letter, and shall include the Company's name, a description of the opt-out mechanism(s) used, the problem(s) experienced, the remedy proposed and when it will be/was implemented, whether the relevant state commission has been notified and whether it has taken any action, a copy of the notice provided to customers, and contact information.

Such notice will be submitted even if the Company offers other methods by which consumers may opt-out.